



# **Gisburn Road C.P School**

## **Handwriting Policy**

Handwriting and presentation are an important part of the school curriculum. It helps children to foster a pride in their own work, take ownership for it and helps to raise standards.

**Our aims are:**

- For children to achieve a neat, fluent and legible style of joined handwriting.
- To take a pride in their work and know what is expected of them.
- To be consistent in their quality of work.

**Handwriting**

At Gisburn Road we use the Nelson Thornes handwriting scheme to develop a fluent style. Adults in school are also expected to follow the style and model good handwriting and presentation. Boards will be written in this style so children become used to reading the font. Handwriting will be taught in short structured sessions from Reception to year 3. Upper KS2 will continue to practise their handwriting style and presentation.

Early years and KS1: Children will write in pencil

KS2: Children will write in pencil and work towards their pen license which they will achieve when they demonstrate a neat fluent style consistently.

Children who display specific difficulties with handwriting will have these addressed through interventions such as; slanted writing boards, rubber grip pencils, using alternative writing media etc.

## **Presentation**

Children are expected to take a pride in their work and produce neat well presented work at all time, in all books and all areas of the curriculum.

Setting out of work:

English books: Long date, underline, miss a line, title (LO) miss a line, start.

Maths books: Short date, underline, miss a line, title (LO) miss a line, start.  
One number in every square.

Cross curricular books: Date, underline, miss a line, title (LO) miss a line, start.

All line should be made using a ruler.

Rubbers can be used to carefully rub out small mistakes eg in a long calculation but excessive rubbing out is not encouraged. Mistakes in an answer should not be rubbed out after being marked as a correction needs to be clear.

Work for display should be of a high quality. Any writing by the children should be their best edited piece of work with as few mistakes as possible (no mistakes if possible). It should be backed with the child's name clearly labelled.

Children should be reminded through non-negotiables about their handwriting and presentation. Children can be asked to repeat work that is not of the correct standard.

Please read the marking and feedback policy alongside this policy.