

At Gisburn Road Community Primary School, we are committed to safeguarding and promoting the welfare of children.

We expect everyone to share this commitment.

## Safe working with Gisburn Road Community Primary School

- Provide a good example and be a positive role model.
- Treat all children equally, never build a special relationship or favour a particular child above others.
- Ensure when working with individual children that you are visible to others.
- Do not photograph children (unless express permission has been sought and granted) or exchange any personal information.
- Do not receive or give gifts unless arranged through the school.
- Only touch children for professional reasons and when this is necessary and appropriate for the child's well-being and safety.
- Never engage online with children and do not give out any contact details

## Allegations

- Any allegation should be reported immediately to the Headteacher.
- If the concerns are about the Headteacher, please inform the Chair of Governors or any other nominated safeguarding teacher/governor

Who to speak to if you are concerned  
about a child at Gisburn Road  
Community Primary School.



Mrs Nicola Walker  
Head Teacher



Mrs Laura Toor  
Deputy Head  
Teacher



Mrs Janet Ormerod

Everyone has a responsibility to make  
sure that children within  
Gisburn Road Community Primary  
School are safe, as

**'Every Child Matters'.**

Please do not;

- Decide to do nothing.
- Leave the premises without telling anyone.

GISBURN ROAD COMMUNITY PRIMARY  
SCHOOL

Gisburn Road  
Barnoldswick  
Lancashire  
BB185 LS

Phone: 01282 812 287  
Email: [office@gisburnroad.com](mailto:office@gisburnroad.com)

GISBURN ROAD COMMUNITY  
PRIMARY SCHOOL

## Child Protection & Safeguarding

For Volunteers  
and Visitors



Together we dream it, believe it, achieve it!



## Volunteers'/Visitors' Responsibilities

Everyone who comes into contact with children, whether paid or voluntary are responsible for their own actions and behaviour. You should avoid any contact which would lead any reasonable person to question your motivation and intention. At Gisburn Road Community Primary School we all have a duty to safeguard and promote the welfare of all our children.

- ◇ Do treat everyone with respect;
- ◇ Do provide an example you wish others to follow;
- ◇ Do plan activities so that they may involve more than one person or at least in the sight of others;
- ◇ Do respect a child's right to personal privacy;
- ◇ Do allow children the facility to identify behaviour they feel uncomfortable with;
- ◇ Do remember that someone else may misinterpret your actions however well intentioned;
- ◇ Do not play physical games, make inappropriate comments or have inappropriate banter with children;
- ◇ Do not jump to conclusions without checking facts;
- ◇ Do not believe it could not happen to you... it could!

## Worried about a child?

Abuse (physical, sexual, emotional) or neglect can have a damaging effect upon a child's health, education, attainment and emotional wellbeing.

Changes in a child's behaviour may not necessarily indicate a child is suffering abuse or neglect. However, if whilst working with a child you become concerned, please report these concerns to the class teacher or DSL immediately.

## Disclosures of Abuse by a Child

Whilst this can be an alarming situation, it is important that you know what to do in such an eventuality.

- Stay calm and controlled; listen to what is said without showing shock or disbelief.
- Accept what is being said.
- Allow the child to talk freely, listen rather than direct by asking questions.
- Reassure but do not make promises you cannot keep.

- Explain that you will talk to their teacher / Headteacher so that they can help.
- Do not ask leading questions or interrogate.
- Stress that talking was the right thing to do.
- Record details immediately (Ask for a Child Protection Form) and attempt to use the exact words or phrases used by the child; sign and date these.
- Immediately report your concerns and give any written information to the Designated Safeguarding Lead or Deputy.
- Be aware of your feelings about abuse and find someone to share your feelings with.
- It is important to remember that children's details must remain confidential and within school.

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