



Gisburn Road  
Community Primary School  
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9<sup>th</sup> July 2024

Dear Parents/Carers,

I hope this letter finds you well. As we prepare for the upcoming school year, we would like to confirm the start and end times of the school day for all students from Reception to Year 6. **The school day will officially begin at 8:50am and end at 3:20pm for all year groups (with the exception of Preschool).**

To ensure a smooth and calm start to the day, the school doors will open at **8:45am**. We kindly ask that you do not allow your child to be on the school grounds earlier than 8:45am, **especially without supervision**. This timing is sufficient for children to arrive and settle in before the start of the school day.

For those who need to drop their children off earlier than 8:45 am, we offer a Breakfast Club. Please note that any children left unattended on school grounds before 8:45 am will be taken to our Breakfast Club for their own safety, and parents will be charged accordingly.

We appreciate your cooperation in ensuring a safe and organized start to each school day.

Yours Sincerely,

Mrs Walker  
Headteacher

